

## Keyport Free Public Library Board of Trustees

### Library Board Monthly Meeting Agenda

11 May, 2023

**PLEASE NOTE: THIS MEETING WILL BE HELD IN PERSON AND VIA  
ZOOM VIDEOCONFERENCING**

Agenda Items:

1. Call to Order – Michele Brusca
2. Announcement of Compliance with the Open Public Meetings Law
  - **Sunshine Law: LET THE MINUTES SHOW THAT ADEQUATE NOTICE OF THIS MEETING AS REQUIRED BY P.L. 1975, CHAPTER 231, HAS BEEN PROVIDED BY THE ANNUAL NOTICE WHICH HAS BEEN POSTED ON THE BULLETIN BOARD, FILED WITH THE INDEPENDENT and THE STAR LEDGER.**

- Roll Call – Chris Leising

**If necessary the Board will go into Executive Session to discuss personnel actions. The matters discussed will be made public if and when action confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action will be taken upon return to Open Session.**

- Approval of Minutes of 13 April 2023 Board Meeting – Roll Call Vote
- Director's Report – Leslie Kotzas
- Treasurer's Report – Rose Besrutschko
- Review of Bills & Action to Pay Bills – Roll Call Vote
- Public Portion – Open Time to Address the Board
- Committee Reports
  - Personnel and Policy
  - Building and Grounds
  - Finance
- Old Business
  - By-Laws Revision
  - Compost Pile Regulations
  - StoryWalk Update

- Building and Grounds Update/Improvements
  - Shared Services Agreement Update
- New Business
  - Volunteer Policy Updates
  - Trustee Check- In
- Announcements
- Confirmation of Next Meeting: 08 June 2023
- Adjournment