Keyport Free Public Library Board of Trustees

Monthly Meeting Agenda

November 12, 2026

PLEASE NOTE: THIS MEETING WILL BE HELD IN PERSON

Agenda Items:

1. Call to Order-Erica Hubler
2. Roll Call- Andrea Block

Announcement of Compliance with the Open Public Meetings Act

"In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended, adequate notice of this meeting has been provided. The schedule of regular meetings for the 2026 calendar year, including the time and location, was prominently posted on the library website at www.keyportlibrary.org on September 28, 2026 and remained posted for at least one week."

3. Pledge of Allegiance to the Flag of the United States
4. Agenda Review
5. Approval of minutes of Oct 5, 2026 Board Meeting-
6. Director's Report-Jeanne Marie Ryan
7. Financial Report- Chris Leising
8. Review of Bills & Action to Pay Bills-
9. Committee Reports
    - Personnel and Policy-
    - Building and Grounds-
    - Finance-
    - Friends of the Library-
11. Unfinished Business
    - RFP for lighting-
    - other improvements-
    - Grounds maintenance -
    - Freedom to Read Policy - sent to state library for approval- waiting response
    - Special Projects Librarian job description
    - Staff raises
12. New Business
    - Trustee Check-In
    - Board Meeting Dates Calendar
    - Library Calendar of Holidays and Closures
13. Public Portion-Open Time to Address the Board
14. Closing Public Session
15. Closed Session (IF NEEDED)
16. Action on Closed Session Items (IF NEEDED)
17. Board Comments/Announcements
18. Confirmation of Next Meeting; Dec 2026
18. Adjournment Motion

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